



## NOTICE OF VIOLATION

The purpose of this document is to keep you apprised of the process followed by the Board of Directors in circumstances that result in a Notice of Violation

1. If a resident receives a Notice of Violation:
  - a. The violation must be corrected within 15 days of receipt of notice.
  - b. If a second notice for the same violation becomes necessary, the resident will receive a \$50 fine.
  - c. Further fines for the same infraction will increase by \$50 with each notice.

1st Notice – warning only

2<sup>nd</sup> Notice – warning plus \$50 fine

3<sup>rd</sup> Notice – warning plus \$100 fine

4<sup>th</sup> Notice – warning plus \$150 fine

- d. If a repeat offender does not comply with the Covenants and Regulations of the Association after the fourth offense, the Board of Directors reserves the right to take further action, as stated in the ruling documents of the Association. Please refer to Covenants, Article III, Section 5(a).
  - e. Please note that Notices of Violation for the same offense, even though occurring months apart, are considered a 1<sup>st</sup> Notice, 2<sup>nd</sup> Notice, 3<sup>rd</sup> Notice, etc. (A notice for failure to pick up dog waste in January after a previous notice for the same offense in May of the previous year will be considered a 2<sup>nd</sup> Notice).
2. Homeowners have the right to appeal a Notice of Violation or fine.
  - a. Submit appeal in writing to the Board of Directors within 15 days of receipt of the Notice of Violation.
  - b. Send all correspondence to:

The Gates at Parkside Village BOD  
C/O Sentry Management  
270 Carpenter Drive, Suite 320  
Atlanta, GA 30328  
Attention: Kirk Aspegren

- c. The Board will respond within 7–10 business days of receipt of your appeal.
  - d. The Board's decision is final and no further appeals will be considered.
3. Please contact Sentry Management at 404-459-8951 Ext 109, [kaspegren@sentrymgt.com](mailto:kaspegren@sentrymgt.com) for further assistance.

Covenants – Article VIII (Architectural Standards), Section 7 (Enforcement)  
By Laws – Article V (Rule Making and Enforcement), Section 2 (Fining and Suspension Procedure)